

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA
1.2 Address Line 1	Venkateswara Puram
Address Line 2	Labbipet
City/Town	Vijayawada
State	Andhra Pradesh
Pin Code	520 010
Institution e-mail address	sdmsmk@yahoo.co.in
Contact Nos.	9849578332
Name of the Head of the Institution:	Dr.T. VIJAYA LAKSHMI PRINCIPAL
Tel. No. with STD Code:	0866-2470912 (or) 0866-2492717
Mobile:	9849578332

Name of the IQAC Co-ordinator: Dr. M. Sarala Devi, Dept., of English

Mobile: 8978815559

IQAC e-mail address: sdmsmk@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879) 15177

1.4 NAAC Executive Committee No. & Date: EC/64/RAR/10
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.siddharthamahila.ac.in

Web-link of the AQAR:

For ex.

<http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

[www.siddharthamahila.ac.in/iqac/aqar 2015-16](http://www.siddharthamahila.ac.in/iqac/aqar%2015-16)
[www.siddharthamahila.ac.in/iqac/aqar 2014-15](http://www.siddharthamahila.ac.in/iqac/aqar%2014-15)
[www.siddharthamahila.ac.in/iqac/aqar 2013-14](http://www.siddharthamahila.ac.in/iqac/aqar%2013-14)
[www.siddharthamahila.ac.in/iqac/aqar 2012-13](http://www.siddharthamahila.ac.in/iqac/aqar%2012-13)
[www.siddharthamahila.ac.in/iqac/aqar 2011-12](http://www.siddharthamahila.ac.in/iqac/aqar%2011-12)
[www.siddharthamahila.ac.in/iqac/aqar 2010-11](http://www.siddharthamahila.ac.in/iqac/aqar%2010-11)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80-85	June, 2006	5 Years
2	2 nd Cycle	A	3.15	July, 2013	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 15-06-2006

1.8 AQAR for the year (for example 2010-11) 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 on 23-06-2011 (DD/MM/YYYY)
- ii. AQAR 2011-12 on 28-09-2012 (DD/MM/YYYY)
- iii. AQAR 2012-13 Sent through online (DD/MM/YYYY)
- iv. AQAR 2013-14 sent through online on 21-11-2014 (DD/MM/YYYY)
- v. AQAR 2014-15 sent through online on 1-12-2015 (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Telugu, English & Hindi

1.12 Name of the Affiliating University (for the Colleges)

Krishna University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	University		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	NIL
UGC-COP Programmes	No		

2. IQAC Composition and Activities

	5
2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	2
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	4
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- FDP on Funding Agencies and Project Proposals
- FDP on Quality Enhancement in Autonomous Colleges
- Inaugurated Student IQAC.
- Bio Fashion Show
- FDP on Trends in Technology in the Classroom.
- Guest Lecture on Quality Enhancement in Higher Education Institutions
- Workshop on Funding Opportunities for Research and Collaboration in Higher Education System of India.

2.14 Significant Activities and contributions made by IQAC

- To motivate Staff to conduct seminars and Workshops on the campus.
- Motivating Faculty to publish articles .
- Conducting FDP programmes on the campus.
- Conducting more student centric activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Conducting faculty improvement & Research oriented programme. 	<ul style="list-style-type: none"> • Most of the staff enrolled themselves for research.

<ul style="list-style-type: none"> • Students are encouraged to involve themselves community service. • To download U.G.C. and MANA TV programs • Arranged classes to teach basic skills to the students. • EDC programmes arranged 	<ul style="list-style-type: none"> • Monthly once students are sent to community service by rotation. • Students are sent to e- classrooms to witness the programmes and make a note. • Students attended Bridge courses and skill oriented courses for six days in the beginning of the year and learn the basic skills. • Interested students are trained to earn while – they – learn.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

- Suggestions given by the Management implemented.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	12	--	12	12
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	12	--	12	12
Others	21	--	21	21
Total	45	3	45	45
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

√ √ √ √

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
69	18	7	--	44

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	33	--
Presented papers	--	32	--
Resource Persons	--	10	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching through Smart Classrooms

2.7 Total No. of actual teaching days

during this academic year

225 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Open Book system
- Online Multiple Question Paper

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

		18
--	--	----

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	DIVISION			
		I %	II %	III %	Pass %
B.A/ HEP	19	9	9	1	19
B.COM/A	65	34	18	-	52
B.COM/B	58	52	3	-	55
B.COM/C	54	22	20	1	43
B.SC/ MPC	55	41	2	-	43
B.SC/ MSCS	43	41	1	-	42
B.SC/ MPCS	42	29	2	-	31
B.SC/ BZC	33	22	5	-	27
B.SC/FMB	26	24	1	-	25
B.SC/ MECS	51	38	2	-	40
B.SC/ MSCA	44	35	--	-	35
B.SC/ FMC	24	23	--	-	23

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Evaluating Teaching Dairy and Teaching note at the end of every month.
- Going through the self appraisals of the faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	3
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	4

Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	37	--	--	--
Technical Staff	10	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To inculcate and motivate the staff members to involve themselves in the Research Guest Lectures are arranged by inviting eminent personalities.
- Information regarding Minor and Major Research Projects are provided.
- Separate space is provided in the library to pursue their research without any disturbance.
- Work adjustment facility is provided.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	U.G.C	--
Outlay in Rs. Lakhs		4,20,000	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	1	--
Non-Peer Review Journals	1	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	--	30
	Sponsoring agencies	--	--	--	--	college

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="20"/>		
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="7"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Installed Website on 4th Line conducted by City Police Vijayawada on 29-06-2015.
- In collaboration with Arranged Blood Grouping Programme on 20-08-2015.
- 50 members donated Blood on 21-08-2015 in collaboration with NTR trust.
- 150 volunteers participated in Flag March on 26-01-2016.
- 30 volunteers participated in a training Programme on GOI- UNDPn Disaster Management conducted by Municipal corporation, VJA on 11-02-2016.
- A Special Camp was conducted at Labbipet 17th Ward from 4-02-2016 to 10-02-2016 in collaboration with Municipal Corporation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	91,000	--	U.G.C. Autonomous and Management	91,000
Class rooms	25,500	--		25,500
Laboratories	17,450	--		17,450
Seminar Halls	3,000	--		3,000
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--		-
Value of the equipment purchased during the year (Rs. in Lakhs)	1039440	578781		1619221
Others <ul style="list-style-type: none"> Indoor Stadium Constructed 	38791	21588838		21627629

4.2 Computerization of administration and library

- Administrative work is computerised through Office Automations.
- Library is computerised through **NEW GEN** software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4240	1153042	580	127581	4820	1280623
Reference Books	134	153660	35	50000	169	203660
e-Books	210	17000	20	2000	230	19000
Journals	88	344809	5	116857	93	461666
e-Journals	60	8500	--	--	60	8500
Digital Database	--	--	--	--	--	--
CD & Video	94	3100	3	1500	97	4600
Others (specify)	7	--	--	--	7	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	231	113	--	14	--	9	81	14
Added 2015-16	46	46	--	--	--	--	--	--
Total	277	159	--	14	--	9	81	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Teachers are given training for using Smart Classrooms
- Students are compelled to follow the lessons through Smart Classrooms

4.6 Amount spent on maintenance in lakhs :

i) ICT	111000
ii) Campus Infrastructure and facilities	16898358
iii) Equipments	1508221
iv) Others	4690480
Total :	23208059

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Guest Lectures are arranged from time to time and provide necessary knowledge to the students on the need bases.
- N.C.C, N.S.S, Eco-Club, Games & sports activities are inculcated among the students by including these activities under part-IV.
- Student IQAC is inaugurated on the campus to organize various qualitative programmes.

5.2 Efforts made by the institution for tracking the progression

- Remedial coaching is provided for the academically backward students out of the college hours.
- Provides study material for self- study.
- Arranging seminars, Quizzes and Group Discussions for academically advanced students.
- Regular parent teacher meet is arranged.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1858	11	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

No	%

Women

No	%
	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
920	195	37	574	--	1726	973	196	48	64	--	1858

Demand ratio 95.84%

Dropout 8.39%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Bank coaching is provided to the students on the campus.
- Personality Development and Communication Training is given to the students who are appearing for campus placement .
- A.P. Skill Development training classes are arranged.

No. of students beneficiaries

221

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="75"/>

5.6 Details of student counselling and career guidance

- Established a suppurate cell to provide Career Guidance and Counselling to the students.

No. of students benefitted

221

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	500	221	120

5.8 Details of gender sensitization programmes

- Arranged a rally on Anti- ragging in collaboration with NSS units on 14-08-2015.
- Arranged a rally on Swatch Bhart to create awareness on HIV on 8-2-2016.
- Medical Camp was conducted by Rainbow Hospitals on 9th & 10th Feb, 2016.
- Planted saplings in and around the colleges on 5-2-2016.
- Arranged a safety driving programme on the campus on 29-07-2015.
- Students started a project on Garbage Enzyme on 15-9-2015 as part of solid waste management.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	24	60100
Financial support from government	817	4962872
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level ☒ National level ☐ International level ☐

Exhibition: State/ University level ☒ National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

Sri Durga Malleswara Siddhartha Mahila Kalasala was established in 183 with the vision to create women with values of excellence, discipline and service mindedness guided by the principles of Lord Buddha laid out in the motto 'Atma Deepo Bhava'.

MISSION:

- Aimed at promoting excellent training to women of urban Vijayawada and rural areas of Krishna District through meaningful educational practices the college provides:
- Academic programmes designed to create women leaders who are fit – for – job and fit –for – life.
- A sound value system instilling the values of service mindedness, love, discipline and hard work.
- Challenging programmes that promote lateral thinking and develop skills of creativity and innovation inherent in young minds.
- Programmes aimed at creating holistic women who are assets to society with sound physical mental and spiritual faculties.

6.2 Does the Institution has a management Information System

- Yes, ICT enabled technology is made mandatory.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Job oriented Syllbai included in the curriculum.

6.3.2 Teaching and Learning

- Smart classrooms introduced.

6.3.3 Examination and Evaluation

- Open Book System
- Online Examinations

6.3.4 Research and Development

- Sanction of Study Leave
- Financial Support.
- Adjusting class work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is totally computerised.
- Teaching through smart classroom.
- Established e- classroom.

6.3.6 Human Resource Management

--

6.3.7 Faculty and Staff recruitment

Faculty recruited as per the need.

6.3.8 Industry Interaction / Collaboration

Industrialist are given place in Boards of Studies and some of the departments entered in MoU with industries.

6.3.9 Admission of Students

Students admitted as per the sanctioned strength.

6.4 Welfare schemes for

Teaching	ESI, GLSI, Maternity and Medical Leave
Non teaching	ESI, GLSI, Maternity and Medical Leave
Students	GLSI

6.5 Total corpus fund generated

921417/-

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Management
Administrative	--	--	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester System.
- Online Examination
- Open Book System

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Review conducted by Autonomous Review Committee.

6.11 Activities and support from the Alumni Association

- Financial support given to academically poor students

6.12 Activities and support from the Parent – Teacher Association

- Parents extend their valuable suggestions for the improvement of Academic standards and extra activities.

6.13 Development programmes for support staff

- Computer training classes are arranged to update their knowledge.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco-Club was formed in the college.
- Eco activities are included under part- III
- Bio-fashion Shows are conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Morning one hour and afternoon one hour are allotted for the benefit of disadvantaged students of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic Plan is prepared by all the teachers in the beginning of the year.
- From time to time it will be reviewed by the Heads of Departments and Principal.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Value education.
- Ward Tutor-System.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Conducting Eco-club activities weekly four days.
- Seminars are arranged to focus on Environmental awareness
- Clean and Green is maintained on the campus.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

External Committee is appointed to conduct SWOT analysis of the college.

8. Plans of institution for next year

Planning to start New UG programmes

- B.Com (Honors)

Planning to start New UG programmes

- M.Sc(Chemistry)
- M.Sc(Computers)
- M.Sc (Statistics)

Name : Dr.T. Rama Devi

Name : Dr.T. Vijaya Lakshmi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*____